

**APPENDIX E**  
**RECOMMENDED LAB SAFETY AGREEMENT FOR STUDENTS**

Hamilton College is committed to providing *all laboratory users* a safe environment in which to work and learn. Students must be well informed of the chemical and physical hazards associated with laboratory activities, and conform to the following rules established for all college laboratories:

1. Wear the appropriate personal protective equipment (PPE) as determined by your lab supervisor at all times.
2. All laboratory work must be approved by the designated lab supervisor.
3. Report all injuries to your lab supervisor immediately. Any person injured in a laboratory must be seen by the Health Center.
4. Eating, drinking or smoking in the laboratory is strictly forbidden. Further, laboratory refrigerators may not be used for the storage of any food/liquid products for consumption.
5. Everyone who uses a laboratory must know the locations of emergency equipment, such as fire extinguishers, fire blankets, eyewashes, showers, first aid kits, spill kits and telephones.
6. Wear the appropriate clothing. Do not wear shorts, cutoffs, or short skirts, nor high-heeled shoes, open-toed shoes or sandals. Confine long hair, jewelry and loose clothing.
7. Never use your mouth to fill pipettes or start siphons. Nothing in the laboratory should go into one's mouth.
8. Unauthorized experiments, horseplay or pranks are strictly prohibited.
9. Always wash your hands prior to leaving the laboratory, even after wearing protective gloves.
10. All hazardous materials must be properly used, stored, labeled and disposed of.
11. Dispose of used hazardous materials, including the first rinse from chemical containers, into designated containers. Thoroughly clean and wash any area contaminated with chemicals in use. Report all spills to your lab supervisor immediately.
12. Know the flammability, reactivity, health hazard and special hazards of any materials you use. All toxic and/or carcinogenic materials must be used in a lab hood. Report any lab hood deficiencies to your lab supervisor.
13. All broken glassware and syringes must be disposed of in designated containers. Never place any sharp item in a regular trash receptacle. Report any broken glassware, faulty equipment or otherwise dangerous situations to your lab supervisor.

I, \_\_\_\_\_, have carefully read the lab safety agreement for Hamilton College and understand that these rules will be rigorously and impartially enforced. I also understand that willful and/or repeated violations will result in my being dismissed from the lab.

\_\_\_\_\_

Date

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Signed

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Lab Supervisor Signature

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Department & Lab Info