Committee on Academic Policy  
Minutes for May 7, 2015

Attending: Karen Brewer, Robert Hopkins, John McEnroe, Tara McKee, Stephen Orvis, Nancy Rabinowitz, Stephen Wu (chair), Penny Yee

The meeting convened at 4:05 P.M.

1. The committee discussed and finalized the CAP allocation recommendations.
2. At 4:10pm, Members of the Writing Advisory Committee came to discuss a proposal for a change in the structure of the Writing Center.
3. The committee agreed to revise the allocations guidelines to ask departments and programs to make requests over the course of three years. The committee also agreed to include language to direct departments to discuss with the appropriate interdisciplinary program, prior to candidates visiting the College, any opportunities for a new hire to contribute to the interdisciplinary program. The committee will consider revised language in the fall.
4. The committee agreed with the Long Term Planning Committee’s recommendation that the DOF and CAP P bring the external review process up to date over the next three years so that every department has had an external review in the last ten years.
5. The committee agreed to amend the CAP’s external review guidelines to direct departments/programs and reviewers to consider the ways diversity is incorporated in the curriculum (when appropriate), and to consider the efforts to hire and retain diverse faculty.
6. At 5:00pm, Mary Beth Hederle and Nell Bartkowiak came to discuss proposed courses in critical languages (Portuguese and Korean) that would be taught through real-time video instruction, in partnership with the NY6 Consortium. The committee agreed to wait until next year’s proposed review of the languages before further consideration of these courses.

The meeting adjourned at 6:00 P.M.

Respectfully submitted,
Stephen Wu