Committee on Academic Policy

Minutes for December 11, 2014

Attending: Karen Brewer, Rob Hopkins, John McEnroe, Tara McKee, Nancy Rabinowitz, Stephen Wu (Chair), Penny Yee

The meeting convened at 4:12 p.m.

1) The committee approved the minutes from the 12/4/14 meeting.

2) Steve gave an update on the Inclusion Task Force.

3) The committee discussed the course-approval process and agreed that the Chair should bring to the committee any requests for a 300-level course without prerequisites.

4) The committee discussed the format for its reports when there are external reviews, and decided that a short report that provided the CAP recommendations was appropriate. The committee agreed to change the first bullet under part V of the “Department/Program Periodic Review Process” to be: “After the review team submits its report, the CAP subcommittee will prepare a preliminary report summary and share the findings with the full CAP and the DOF office.”

5) The committee approved reports relating to the reviews of the Mathematics and History Departments. Steve will distribute them to the Dean and the respective committees.

6) The committee continued its discussion of various issues related to the COA gathering information from departments regarding long-term planning. The committee agreed that it should be able to complete its allocation recommendations earlier this spring as compared with previous years. The committee also agreed that it made sense to ask departments for long-term planning information as part of the annual review process.

The meeting adjourned at 5:35 pm.

Respectfully submitted,

Rob Hopkins