CAP Meeting 12/10/15
Present: Karen Brewer (Chair), John Eldevik, Tara McKee, Cheryl Morgan, Stephen Orvis, Stephen Wu, Penny Yee

Meeting began at 4:15pm

1. The committee approved the minutes of the 11/19/15 meeting.
2. The committee provided feedback regarding the schedule for external reviews of departments and programs. While the committee discussed the desire to get back on schedule as quickly as possible, administrative resources in the DOF office are limited and place a constraint on the number of reviews that can be done each year. The possibility of combining the EALL and Asian Studies reviews (both scheduled to be completed in 2016-2017) was discussed. Karen will ask about this possibility. The long term curricular sub-committee will also provide input on the schedule.
3. The committee provided some input on FYC proposals. The committee discussed a few issues, including a proposal for funding a course taught by an adjunct, and another proposal for a course taught by a post-doc.
4. The chair reported on the status of the Education Studies program. An advisory committee has been assembled to figure out the future of the program and the curriculum. The CAP will request this education studies committee to come to a future CAP meeting.
5. The committee approved the Economics Department’s request to incorporate a diversity course requirement.
6. The committee discussed and approved the CAP summary/recommendations based on the Writing Program’s external review. Karen will make final editorial changes and submit the report.
7. The chair provided an update on the request for a change in the amount of credit to be awarded for the India Program pre-departure course. Lisa Trivedi will gather more information and report back to us at a future date.
8. The committee continued its discussion of the request to allow credit for an online course in advanced Arabic. Based on a number of different factors, the committee agreed to decline the request.
9. The committee discussed the future of foreign language departments, in light of some upcoming retirements. The CAP, in conjunction with the long term curricular sub-committee, will compile list of questions for language departments and also discuss the possibility of having a broader external review of the languages.
10. Karen and Steve Orvis provided an update on the diversity working group. The current thinking is centered on a possible motion that would ask departments to separately come up with a diversity requirement. There may be some guiding language for departments to consider, but this is still being worked out. One possibility is to aim for a committee of the whole in the February faculty meeting.

The Meeting adjourned at 6:10pm