In Attendance: Professors Debra Boutin, Todd Franklin, Katharine Kuharic, Kyoko Omori, Edith Toegel, Jon Vaughan, Associate Dean Patrick Reynolds.

The meeting was convened at 4:10 PM.

The minutes of the November 5th meeting were approved.

Reviewed and discussed courses in the category of College Seminars. The CAP will report on this to the faculty at the December faculty meeting.

Discussed issues with web advisor showing total seats available per class year rather than total seats available in a course. This can confuse students whose class year seats are not yet available. The chair of CAP will discuss idea improvements with the registrar and will send email to students explaining the issues.

Discussed the Diversity Subcommittee report that will be made to the faculty in the December meeting.

Discussed the goals for student education contained the college mission statement from various sources.

Discussed issues of course availability for juniors and seniors as well as general issues of breadth.

The meeting adjourned at 6:05 PM.

Respectfully submitted,

Debra Boutin