

Reunions 2018 Housing Application

For Placement in Reunions Housing (Bundy West)

** This must be received by Allie Forbes in the Alumni Office by Thursday, April 19 at 2pm **

Reunions residents are responsible for reading, and adhering to all policies outlined in the summer housing guidelines, as well as those listed in the 2017-2018 student handbook.

Student Information PLEASE PRINT CLEARLY!			
Name (Please Print)		Class Year	
E-mail address		Student ID Number	
Phone Number		Mailbox #	
Current Residence (Building/Room if applicable)			
Fall 2018 On-Campus Address (Building/Room if applicable)			
Summer Move-in Date			
Summer Move-out Date		Do you plan to transition to your fall room?*	No
Summer Supervisor Name	Allie Forbes		
Summer Campus Office/Department	Alumni Relations/Reunions		

*This means that you will be **on-campus** for the **entire** transition period at the end of the summer (July 27th - August 2nd) and that you plan to move directly from your summer room to your fall room.

To Be Completed by Summer Supervisor*			
Supervisor Name (Please Print)	Allie Forbes	Extension	4657
Student Employment Start Date		Student Employment End Date	June 11
Supervisor Signature			
* Attention Supervisors			
<ul style="list-style-type: none"> In signing this form, the supervisor is acknowledging the full time employment or full time research commitment of the applicant. Full time employment, paid or not, is at least 35 hours per week. Supervisors should review the notes on the back of this form to avoid complications. 			

***** Return this form to Allie Forbes in the Alumni Office no later than 2pm on Thurs., April 19th *****

FOR OFFICE USE ONLY:

Date/Time of Receipt _____

Notes for Supervisors:

- Students starting work on May 24th or earlier will be required to move into their summer rooms as they become available, between May 14th and May 24th.
 - Students beginning work May 25th or later will not be allowed to transition from spring to summer housing, these students will be placed a room one week before their return to campus to work.

- All standard campus policies, as outlined in the student handbook, apply to summer residents. Any students found in violation of Campus Policy will be subject to the standard judicial consequences, and possible eviction.

- Students are required to vacate summer housing at the time that their work or research commitment is completed, unless approved to transition to their Fall room at the end of the summer. If the dates of research or work change at any point the student and supervisor should notify Res Life of the specific change as quickly as possible.